

## HOST FAMILY PROGRAM

Host family: _____ Family No. _____
Student: _____ Term: _____
Home University: _____
Student arrival date: _____
Period covered by this contract: 13 January – 28 May 2003

### THE FAMILY PROVIDES THE STUDENT WITH:

1. Three meals daily all week long. (If a student should arrive home too late for a meal, the family should leave the prepared meal for the student, ready to eat.)
2. Laundry service for all clothing, except dry cleaning and underwear.
3. Bed linens should be changed once a week.
4. Towels, toilet paper and bath soap.
5. A room with enough space, light and a desk or table for studying and homework.

### OBLIGATIONS OF THE FAMILY:

1. To have a chat with the student immediately after arrival about the rules of the house.
2. To choose whether it wants to provide a copy of the key to the home or not.
3. To have working telephone service. If the student begins to abuse this service, the family will first talk to the student and advise the Coordinator of Foreign Students of the problem.

The family may be excluded permanently from the Program for dishonest behavior or for making agreements without the knowledge of the Department which are different than those established by this contract; for example, increasing or decreasing the monthly payment, changing the form of payment, length of stay, etc.

Payment will be made on the dates mentioned in this document by means of a deposit made by ITESM-Campus Querétaro to the bank account provided by you.

### INTERNATIONAL STUDENTS WILL FOLLOW THE FOLLOWING RULES:

1. S/he will neither consume nor introduce alcoholic beverages into the exchange family's home.
2. Long-distance calls are not allowed. S/he will only make long-distance calls with calling cards like AT & T or Ladafon with the permission of the exchange family.
3. S/he will use the telephone according to the regulations established by the family.
4. S/he may not receive visitors after 10 p.m.
5. S/he will not admit friends of the opposite sex in his or her room.
6. S/he will advise the family if s/he plans to spend the night outside the home.
7. S/he will use articles in the home with moderation and only as needed (i.e. toilet paper, food, television).

8. If the student decides to leave the home permanently before the eighth day of the month, s/he understands s/he is responsible for paying the first half of the month. If s/he leaves after the fifteenth, s/he will have to pay the full month.

Note: Exceptions will only be made if International Programs decides to change the student from one family to another for reasons of non-compliance on the part of the family.

Students will pay ITESM-Campus Querétaro for their lodgings on the following dates

Payment due	For the period:	Amount:
27 January 2003	13 January – 12 February 2003	\$3,500 (MXN)
24 February 2003	13 February – 12 March 2003	\$3,500
24 March 2003	13 March – 12 April 2003	\$3,500
28 April 2003	13 April – 12 May 2003	\$3,500
12 May 2003	13 May – 28 May 2003	\$1,750

Payment will be deposited in family accounts on the following dates.

Payment day:	For the period:	Amount:
11 February 2003	13 January – 12 February 2003	\$3,500
11 March 2003	13 February – 12 March 2003	\$3,500
10 April 2003	13 March – 12 April 2003	\$3,500
13 May 2003	13 April – 12 May 2003	\$3,500
27 May 2003	13 May – 28 May 2003	\$1,750

#### TERMS OF THE CONTRACT

- Neither the host family, nor the student are obliged to continue with this housing contract against their will.
- In the event that either of the two parties decides to dissolve the contract, both must notify the Coordinator of Foreign Students at the ITESM – Campus Querétaro immediately.
- If the contract is cancelled, the person who cancels will turn in the “Termination of Contract” form distributed by the Department of International Programs to the same.

Note: If the student decides to leave the family, the Department of International Programs is not responsible for placing another student in his or her place.

I have read and understood the conditions of this contract and agree to comply with its content as stated.

\_\_\_\_\_  
Signature of Family Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Family Representative

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student Name